**Step 6 – Apply Your Knowledge**

**Synthesize the information you have collected and organized to complete your project.  Refer to the guidelines as set by your teacher to ensure you meet all the requirements for the project.**

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| **If your project is a written report, ask the following questions as you write and proofread your paper:** | **YES** | **Needs Improvement** |
| Is my paper well organized with an introduction, thesis, body and conclusion? |  |  |
| Have I used supporting evidence to defend each point related to my thesis? |  |  |
| Do I have a conclusion? |  |  |
| Does every paragraph contain clear opening and closing sentences? |  |  |
| Are transitional words or clauses used to separate ideas? |  |  |
| Have I used vocabulary that is appropriate for my intended audience? |  |  |
| Is all punctuation correct? |  |  |
| Have I cited my sources in the proper format required by my teacher? |  |  |

**WRITING TIPS! *1. Introduction: A good introduction will entice your audience. Consider using an interesting anecdote or stunning statistics to grab your reader’s attention. In most cases, the introductory paragraph will include your thesis statement.******2. Conclusion: The concluding paragraph will end your discussion and present ideas for further research, awareness or action. A well-written concluding paragraph will summarize the main points of the thesis restating the introductory paragraph.*****Sample Transitional Words and Clauses: *Accordingly As a result However Above all Furthermore In particular  For example Likewise To the contrary Nevertheless For instance***  |